

LAXMI CHARITABLE TRUST'S
SHETH L.U.J. & SIR M.V. COLLEGE OF ARTS, SCIENCE & COMMERCE
DR. S. RADHAKRISHNAN MARG, ANDHERI (E), MUMBAI – 400 069

Academic Year : _____
 (Submit this form with documents to support details entered)

Section A

1. Name: _____
2. Age: _____
3. Address: _____
4. Department: _____
4. Designation: _____
5. Area of Specialization: _____
6. Educational Qualifications: _____
7. Date of Joining: _____
- 8: Years of Full Time Teaching Experience*: _____

[*Attach document to support your experience in another institute]

Section B

Criteria 1: Teaching, Learning and Evaluation

Sr. No	Parameter	Max. Scores	Self - Appraisal Scores	Committee Appraisal Scores
1	Lectures & Tutorials undertaken as percentage of lectures allocated. (100%compliance = 30 points)	30		
1. Teachers Remark:				
2	Lectures and Other Teaching Duties in excess of lectures allocated (1hour excess per week: 2 point)	20		
2. Teachers Remark:				
3	Use of Innovative teaching – learning methodologies; use of ICT; Updated subject content and course improvement. a) Number of ICT Based Teaching material: (10 points/each) b) Number of Interactive Courses: (5 points/each) c) Number of Participatory Learning modules: (5 points/each)	40		
3. Teachers Remark:				
4	Number of Remedial / Bridge Courses / Add on Courses/ Value added Courses/ and Counselling	10		

	modules developed and imparted (Each activity: 5 points)			
4. Teachers Remark:				
5	Number of additional modules/activity other than syllabus developed and imparted. (Each activity: 5 points)	10		
5. Teachers Remark:				
6	Examination Duties (Question Paper Setting, Invigilation in Internal & External Examinations and Evaluation of Answer Sheets) for University/ Board Examinations. as per duties allotted (100% compliance = 10 points)	40		
6. Teachers Remark:				
7	Formal Feedback obtained from students.	50		
7. Teachers Remark:				
8	CO Attainment & Integration with PO.	100		Note: Implementation not possible this year
8. Teachers Remark:				
	Total	300		

Criteria 2: Research Publications

Sr. No	Parameter	Maximum Scores	Self - Appraisal Scores	Committee Appraisal Score
1	Research Papers Published (International = corresponding author 30 per paper, co-author 20 per paper) (National UGC referred Journal = corresponding author 20 per paper, co-author 10 per paper)	70		
1. Teachers Remark:				
2	Books Authored with local publisher ISBN/ISSN numbers (10 sole author, and 3 / chapter in edited books)	20		
2. Teachers Remark:				
3	a) Number of Text or reference Books Published by International Publishers with an established peer review system b) Number of chapters in edited books (30/sole author, 10 / chapter in an edited book)	30		
3. Teachers Remark:				
4	Funded Research Projects Completed or Ongoing	20		
4. Teachers Remark:				

5	Articles in News Papers / Periodicals without ISBN/ Research Poster Presentation (10 each)	10		
5. Teachers Remark:				
	Total	150		
V1	Guidance to M.Phil/ Ph.D. Students			
	M.Phil (Per student awarded with the degree)	10		
	Ph.D. (Per student awarded with the degree)	20		
VI. Teachers Remark:				
V2	Patents Secured (Per Patent)	100		
V2. Teachers Remark:				

Criteria 3: Continuous Professional Education

Sr. No	Parameter	Maximum Scores	Self - Appraisal Scores	Committee Appraisal Scores
1	Certificate awarded through Orientation/ Refresher Programme/ FDP at Professional Institutes/ Bodies/ Institutes of National Importance (One Programme per Academic Year. Minimum 1 week / 5 days programme only will qualify for this purpose.)	50		
1. Teachers Remark:				
2	Certificate Awarded through MOOCs (Swayam) (One Programme per Academic Year)	50		
2. Teachers Remark:				
	TOTAL	100		
V4	Additional Qualification Acquired.			
	Certificate Programmes [Enter number here]	10		
	Diploma Programmes [Enter number here]	12		
	Degree Programmes [Enter number here]	14		
	Post Graduate Degree Programmes [Enter number here]	24		
	Post-Doctoral Programmes [Enter number here]	30		

Criteria 4: Representation as a Resource Person

Sr. No	Parameter	Maximum Scores	Self - Appraisal Scores	Committee Appraisal Scores
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1	As a resource person in Corporate or Government paid Consultancy Projects/ Training/ M.D.P. / in a Foreign University/ Institute (20 points each)	30		
1. Teachers Remark:				
2	As a Resource Person in a Professional Institute/ Body/ Association formed under a statute/ Institute of National Importance (15 points each)	15		
2. Teachers Remark:				
3	As a Resource Person in a U.G.C. Recognized University/ University Department/ AICTE/UGC Sponsored Programme / Government Programme (10 points each)	20		
3. Teachers Remark:				
4	Online Course Offered/ Delivered on the online platform like Swayam/ NPTEL/ Coursera/ Udemy etc./ (30 points each)	60		
4. Teachers Remark:				
5	As a Resource Person in other Colleges/ Institutes/ Schools / NGOs (5 points each)	25		
5. Teachers Remark:				
Total		150		

Criteria 5: Contribution in Institutional Activities and Support to & Progression of Students

Sr. No	Parameter	Maximum Scores	Self - Appraisal Scores	Committee Appraisal Scores
1	Active role played in planning and executing a Conference/ Institutional or Departmental Event/ Community Outreach initiatives/ NSS/ NCC etc. (10 each program)	60		
1. Teachers Remark:				
2	Support to Career Progression of Students Placement / Abroad Studies. (Placement Organization = 10 each, Abroad studies = 10 each student)	70		

2. Teachers Remark:				
3	Add-on Certification Courses / Value added / Diploma Courses / Affiliation Courses (10 points each Course)	20		
3. Teachers Remark:				
	Total	150		

Criteria 6: Administrative Responsibilities

Sr. No	Parameter	Maximum Scores	Self - Appraisal Scores	Committee Appraisal Scores
1	Students' Coordination/ Departmental Coordination/ Examination Coordination/ Statutory Compliance, Statutory Committees & Related Work/ Alumni Association/ College Admission Counselling and Promotion/ Any Other Institutional Responsibility (Each responsibility will have weightage of 30 marks)	150		
1. Teachers Remark:				
	Total	150		

Total Maximum Score	Total Self - Appraisal Scores	Total Committee Appraisal Scores
1000		

Grades Awarded : _____

Grades

Sr. No	Score Range	Grade
1	801 & above	A++
2	750- 800	A+
3	650 - 749	A
4	550 - 649	B
5	450 - 549	C
6	Below 450	D

Committee Remark (if any):

Faculty: Designation _____

Verifying Authority: Designation _____

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Principal:

Director:

Signature: _____

Signature: _____

Name: _____

Name : _____

Date: _____

Date : _____

SAMPLE